

# **QUICK START GUIDE**

**YEALINK T33G** 



# **SOLUTION LINE**

833.487.0003 EXT. 711

# **DIALING PROCEDURES**

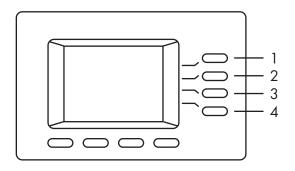
Internal Extensions: Dial three digit extension. External Number: Dial 10 digit number.

# **CALL PARKING**

With the Call Parking feature, you can put an active call on hold and resume the call from any other phone in your organization. The site can have a maximum of two callers on park at any given time.

## Parking a Call:

- Press button 2 to place a call on park.
- Use buttons 3 and 4 to retreive parked calls.



Button #	Name
1	Line 1
2	Place a Call on Park
3	Park Pickup 1
4	Park Pickup 2





For the full User Guide, scan the QR code.

## **T33G PHONE FEATURES**

# PLACING OUTGOING CALLS

## When the phone is not in use:

- 1. Pick up the handset or press the "Speaker" button. 🔊
- 2 Dial tone will be heard

## When you are already on a call:

- 1. Press the "Hold" soft key.
- 2. Press the "New Call" soft key.
- 3. Dial an extension or telephone number.
- 4. Resume the original call by pressing the "Resume" soft key.

# ANSWERING AN INCOMING CALL

#### On the handset:

• Pick up the handset to answer the call.

## On speakerphone:

• Press the "Speaker" button 🔊 to answer the call.

# **ENDING A CALL**

#### On a handset:

 Hang up the handset or press the "More" soft key followed by the "End Call" soft key.

## On speakerphone:

• Press the "Speaker" button.

# **HOLD**

#### Placing a call on hold:

• While on a call, press the "Hold" soft key.

## Retrieving calls on hold:

• Press the "Resume" soft key.

# TRANSFERRING CALLS

#### **Blind Transfer**

- 1. Press the Trans soft key during an active call.
- 2. Enter the number you want to transfer to.
- 3. Press the B Trans soft key.

## **VOLUME ADJUSTMENT**

### **In-Call Volume:**

While on a call, press the "+" and "-" buttons
to raise or lower the volume.

## **Ringer Volume:**

• While the phone is not in use, press the "+" or "-" buttons to adjust the ringer volume on the phone.

## **REDIAL**

- Press to enter the Placed Calls list, select the desired entry, and press or the Send soft key.
- Press twice when the phone is idle to dial out the last dialed number.



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